



SACRAMENTO COUNTY SHERIFF'S OFFICE

SCOTT R. JONES
Sheriff

SHERIFF'S ALTERNATIVE SENTENCING PROGRAM (ASP)

AGENCY PARTICIPATION AGREEMENT

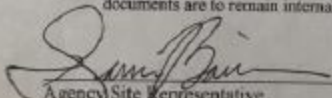
In order for your agency to be accepted as a participating assignment to the Sacramento Sheriff's Office Alternative Sentencing Program the following written agreements shall be adhered to. This agreement outlines specific rules/regulations regarding the duties participants will be allowed to perform. Sacramento Sheriff's Office will conduct annual audits on each agency to ensure that participants are being utilized appropriately.

Agency site representatives will ensure that participants are not assigned to the following types of work:

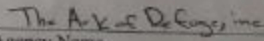
1. Any type of religious, sectarian or political activity. Note: This does not mean that a participant cannot perform ASP hours at a church, rather it means the hours worked cannot directly relate to a religious activity (i.e. teaching or assisting with a "Sunday School" class).
2. Any "door to door" service.
3. Any activity that would expose the participant to alcohol and/or drugs.
4. Any activity for a for-profit agency.
5. Any activity where the participant would be unsupervised by community service agency staff.
6. Any activity where the participant would be placed in danger or could cause injury to themselves or others.
7. Any activity that involves hazardous material, operating a motor vehicle or heavy machinery.

Agency site representatives will:

1. Maintain daily attendance records for up to one year.
2. Provide attendance records to Sacramento Sheriff's Office ASP staff weekly or upon request.
3. Report any participant issues to Sacramento Sheriff's Office ASP staff.
4. Provide timely and accurate reporting of participant hours worked to ASP Staff only. Timesheets and other documents are to remain internal and not to be given to the participant at any time.


Agency Site Representative

Samantha Bailey
Representative Printed Name


Agency Name

10/5/2020
Date